

Airline Transport Professionals
1555 The Greens Way
Jacksonville Beach, FL 32250

11/27/2013

Dear Designated Pilot Examiners,

The FAA has increased surveying of applicants who take practical tests with DPEs. Be aware that an applicant may get a call from the FAA office to seek feedback on the applicant's experience on a practical test.

This recent change is visible in FAA Order 8900. V13 Ch.6 508.A.2.. The specific new language indicates that FSDO staff shall seek feedback from applicants who have already completed tests, with guidance language asking the staff to:

"Conduct interviews of recently certificated pilots. These interviews are to ensure the examiner is properly following the PTS when the FAA is not in attendance. Inform interviewees that the questions are to evaluate the testing procedure and not a reexamination of their certificate. Conduct a sufficient number of interviews (at least five randomly selected airmen or 50 percent of the airmen newly certificated by the designee over the past 12 months, whichever is fewer), to provide confidence that the designee is properly conducting the test."

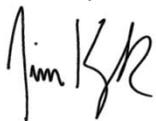
The FAA provides the FSDO staff with some sample questions, but each particular FSDO has the option to choose questions that may be applicable to specific tests or regional considerations. Survey questions may include:

- Length of Practical – Oral and Flight Portion
- Whether instruction occurred during the Practical
- Whether second attempts to demonstrate satisfactory performance were granted
- Whether a written Plan of Action was followed
- Demonstration of all required items on the Practical

Attached is a sample form that can be used to ensure students are informed about the kinds of questions that they will be asked in the survey, and how you, as the Examiner, are properly complying. ATP recommends that examiners have students sign the form after each checkride and that the examiner keep this form in their records in the event that questions arise as to the conduct of the practical test. In the past, there has been confusion from applicants due to memory gaps, or a misunderstanding of the Practical Test Standards process. Now more than ever, Examiners need to ensure applicants understand that proper Practical Standards procedures are being complied with, as mandated by the FAA. Increased understanding and communication will protect certificated applicants and your DPE privileges in the future.

Thank you for your attention and time, and invite you to contact me with any questions or concerns.

Sincerely,



Jim Koziarski
Vice President

Acknowledgement of Practical Test Standards Compliance during FAA Practical Test

I acknowledge that I have been notified that the _____ practical test that will be administered by a FAA Designated Pilot Examiner and will be conducted in accordance with currently established FAA Practical Test Standards. The FAA DPE has informed me and I acknowledge that:

_____ The Practical Test was conducted in accordance with the Practical Test Standards.

_____ I was familiar with the Practical Test Standards before the test.

_____ The DPE used a written Plan of Action for the Practical Test and I was informed prior to the test that this would be used.

_____ The Examiner evaluated all Special Emphasis Areas of the Practical Test Standards.

_____ All tasks required by the Practical Test Standards were fully tested in accordance with the standards.

_____ In accordance with the Practical Test Standards, no instruction was given during the Practical Test.

_____ In accordance with Practical Test Standards, no second attempts were given for completion of required tasks.

_____ The duration of the oral and flight portions of the Practical Test was sufficient to cover all required items in the Practical Test Standards.

_____ The examiner provided me a full briefing of the Practical Test process and the potential outcomes of the test.

Date: _____ FTN: _____

Applicant Name: _____

Applicant Signature: _____

Examiner Name: _____

Examiner Signature: _____